



香港神託會培敦中學  
Stewards Pooi Tun Secondary School

162 Hammerhill Road, Diamond Hill, Kowloon, Hong Kong  
香港九龍鑽石山斧山道一六二號

TEL (電話) : 2326 5211 E-MAIL (電郵) : info@pooitun.edu.hk  
FAX (傳真) : 2320 1344 WEB SITE(網址) : http://www.pooitun.edu.hk

School Ref.No.2020-T-PAS

1<sup>st</sup> March 2021

**Invitation To Tender for the PA System**

You are invited to tender for PA System as specified in the enclosed tender forms. Your sealed tender, in duplicate, should be clearly marked on the outside envelope:

**Tender for PA System**

**Tender Ref. No. 2020-T-PAS**

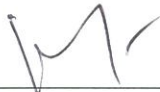
**Tender closing Date: by 12 noon, 12<sup>th</sup> April 2021**

The envelope should be addressed to **The Principal, Stewards Pooi Tun Secondary School, 162 Hammer Hill Road, Diamond Hill, Kowloon** and arrive not later than 12 noon on 12<sup>th</sup> April 2021. Late tenders will not be accepted. Your tender will remain open for 90 days from the “Closing Date”, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

If you are unable or do not wish to tender, it would be appreciated if you would return this letter and the tender forms with reason to the above address at your earliest convenience.

Yours sincerely,



  
LAM Pui Yee  
Principal

## Invitation To Tender

**Tender Ref. No.: 2020-T-PAS**

### Tender for the PA System

Tender closing: **The Tenderer must submit all completed documents to the attention of the Principal at STEWARDS POOI TUN SECONDARY SCHOOL quoting the Tender Reference on or before 12<sup>th</sup> April 2021, 12 nn**

This Tender covers requirement of the following school:

**Stewards Pooi Tun Secondary School  
162 Hammer Hill Road, Diamond Hill, Kowloon.**

Notes:

1. "School" in this Tender shall mean the above school unless otherwise stated.
2. Enquiries can be made with Mr. Yim Shu Wing at the above address or by telephone at 2326 5211 quoting the Tender Reference.
3. The School reserves the right to select or not to select **any or all** Tenders' offer.
4. The School reserves the right to select on basis other than price and do not have to award the tender to the lowest price bidder.

**TENDER FORM OF  
Tender for the PA System**

Name and Address of School:

**Stewards Pooi Tun Secondary School  
162 Hammer Hill Road, Diamond Hill, Kowloon**

**Tender Ref. No.:2020-T-PAS**

Tender closing Date and Time: **On or before 12<sup>th</sup> April 2021, 12 nn**

**PART I**

The undersigned hereby offers to undertake the service as described in the tender schedule within the period of time as specified therein from the date of a firm order placed by the school at the price or prices quoted in the tender schedule. In so doing, the undersigned acknowledges that all items not otherwise specified shall be provided in accordance with such details; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the School is not bound to accept the lowest or any tender and reserves the right to accept all or any part of any tender within the period during which the tenders remain open. The undersigned also warrants that his Company's Business Registration and Employees' Compensation Insurance Policy are currently in force and that the service which his Company offers to undertake will not cause any damage to the school's premises.

**PART II**

**RECONFIRMATION OF TENDER VALIDITY**

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offer by this company remains open for 90 days from 12<sup>th</sup> April 2021, 12 nn. The undersigned also agrees to accept the fact that once the validity of tender is reconfirmed, the pre-printed clause specified in the Company's tender forms in regard to this nature shell NOT apply.

Tender and all accompanying documents must be submitted in duplicate to the address and before the deadline set forth in the covering notice. All submissions have to be sealed and marked "TENDERS" with the Tender Reference and the closing date on the envelope and addressed to the principal.

Dated this \_\_\_\_\_ day of \_\_\_\_\_.

Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_.

(State official position, e.g. Director, Manager, Secretary, etc.)

Duty authorized to sign tenders for and on behalf of:

\_\_\_\_\_

whose registered office is situated at

\_\_\_\_\_

\_\_\_\_\_ Hong Kong.

Company Chop: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Person to Contact: \_\_\_\_\_

Fax No. \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

**TENDER SCHEDULE (TO BE COMPLETED IN DUPLICATE)**

<b>Item Description / Specification</b>	<b>Qty.</b>
<p>Our school is in need of a new Public Address (PA) system to replace the existing antiquated one. The new PA system should provide a high sound quality with the following functions:</p> <ol style="list-style-type: none"> <li>1. Multi-Zone Paging</li> <li>2. Lesson Change Notification</li> <li>3. Verbal Alarms and Audio Alerts</li> <li>4. Background Music</li> <li>5. Scheduled Automated messaging with unlimited schedules</li> <li>6. Multiple sources of scheduled messaging for different notifications to be played in various zones (optional)</li> </ol>	1 Set
<p><b>Features of the PA system includes:</b></p> <ol style="list-style-type: none"> <li>1 The system should be hard wired and powered centrally. Hence, it should not use the IT infrastructure and rely on wireless communication (Wi-Fi) for announcements.</li> <li>2 The speakers should be connected to the central unit using insulated speaker cable, with the correct capacity for the system's design.</li> <li>3 Outdoor speakers (with sensitivity of 85dB(±3dB) or above and dynamic frequency ranging from 80HZ - 18kHz) must be IP56 or above rated.</li> <li>4 Indoor wall-mounted speakers are of adjustable rated power output at 10W maximum.</li> <li>5 A central control unit must be equipped with:             <ol style="list-style-type: none"> <li>5.1 mixer-power amplifier-with overload and overheat protection system connecting to all types of speakers</li> <li>5.2 an interface with status display and providing on/off switches for individual speaker, sound volume control for individual speaker, speaker selectors for ALL CALL, Group Call and Individual Call, and an emergency override All Call Switch</li> <li>5.3 microphone inputs and a monitor speaker from the Office and the Discipline Room</li> </ol> </li> <li>6 The central control unit should be integrated with a school bell and clock system. Multiple bell schedules must be supported and synchronized with the clock system. The bell system must support the playback of mp3 files.</li> <li>7 As-Builts should be provided. Vendor shall return them as part of the finished documentation.</li> </ol>	
<p><b>Installation, configuration, training services and maintenance</b></p> <ul style="list-style-type: none"> <li>● Materials &amp; equipment, installation, configuration, documentation, system commissioning and testing should be provided by the contractor who shall also make good any work disturbed during installation at his own expense.</li> <li>● Scope of Installation includes all types of cabling &amp; wiring works, conduit/trunking installation, dismantling of existing antiquated cables &amp; equipment.</li> <li>● The contractor should be responsible for the disposal of wastes and the transportation cost incurred.</li> <li>● The system should also include at least one day of knowledge transfer on how to operate, troubleshoot, and program the system in the future for up to 10 employees of the School.</li> <li>● 3 years of maintenance should be included.</li> </ul>	

**Remarks:**

- Delivery and installation should be completed before 15<sup>th</sup> August 2021.
- School has the right to terminate the selected tenderer if incompliant of specification occur after installation of the mentioned system. Tenderer should responsible for any compensation caused by the delay or re-tendering. The maximum compensation shall be the total amount of contact valid.
- Please specify Brand and Model number of equipment.
- Please specify the name of company in providing the warranty services.
- Site visit is a must and on-site demonstration of reference case is welcome.

We/I understand that if we/I fail to supply the stores as offered in our/my tender upon accepting school's order, we are/I am prepared to pay the price difference if such stores are obtained from elsewhere.

**Name of Tenderer:** \_\_\_\_\_ **Company Chop**

\_\_\_\_\_  
**Signature and name of Person authorized to sign**

**Date:** \_\_\_\_\_