

**STEWARDS POOI TUN SECONDARY SCHOOL**  
**APPLICATION FORM FOR TEACHING POST**

Post Applied \_\_\_\_\_



**1. Personal Particulars**

Name : \_\_\_\_\_ ( \_\_\_\_\_ ) Sex : \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Place of Birth : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Tel No : (Off) \_\_\_\_\_ (Home) \_\_\_\_\_ (Mobile) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Religion : \_\_\_\_\_ Church \_\_\_\_\_ (Date of Baptism \_\_\_\_\_)

Nationality : \_\_\_\_\_ HKID No. : \_\_\_\_\_ ( \_\_\_\_\_ )

Marital Status : \_\_\_\_\_ Date of Marriage : \_\_\_\_\_

Name of Spouse : \_\_\_\_\_ No. of Children : \_\_\_\_\_

**2. Academic Qualifications**

**2.1 Secondary**

Name of School	From - To MM/YY	Level From - To
1.		
2.		
3.		
4.		

**2.2 Public Examination Results**

**I. HKCEE/ HKDSE Results**

**Year Obtained:**

Subject	Grade	Subject	Grade	Subject	Grade	Subject	Grade
Chinese		Physics		Chinese History		Art & Design/VA	
English		Chemistry		History		*R.S./BK	
Mathematics		Biology		Geography		C.S. *(Phy/Chem/Bio)	
Liberal Studies		*Add. Maths./M1/M2		Economics		I.S. *(Phy/Chem/Bio)	
Chinese Literature		Computer/CIT		BAFS/P.A.			

\*delete where inappropriate

**II. HKAL/ Other Exam Results, please specify \_\_\_\_\_**

**Year Obtained:**

Subject	AL/AS	Grade	Subject	AL/AS	Grade	Subject	AL/AS	Grade
Use of English			App. Maths.			Economics		
Ch. Lang. & Culture			Ch. Literature			Principles of A/C		
Physics			Ch. History					
Chemistry			History					
Biology			Geography					
Pure Maths			Business Studies					

### 2.3 Post Secondary

Name of Institution	From - To MM/YY	Degree/Diploma obtained	Major	Minor/Electives
1.				
2.				
3.				
4.				

### 2.4 Professional Training in Education (other than those listed in Section 2.3, such as courses, seminars or conferences)

Course/Seminar/Conference	Organizing Institution	From - To DD/MM/YY	Cert./Diploma obtained
1.			
2.			
3.			
4.			

### 3. Working Experiences

Organization	From - To MM/YY	Post
1.		
2.		
3.		
4.		
5.		

### 4. Experiences in Extra-curricular Activities

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### 5. Participation in Church

Meetings regularly attended: \_\_\_\_\_

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Services in Church: \_\_\_\_\_

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### 6. Other qualification or Skills (e.g. Language, I.T., driving, first aid .....)

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7. **Awards or Prizes obtained**

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8. **Duties ready to take up in Pooi Tun** (in order of preference)

8.1 Teaching Duties

Subject	Level
1.	
2.	
3.	

8.2 Committee Duties

- Student Personal Growth Domain
- Learning & Teaching Domain
- Administration & Resources Management Domain

8.3 Co-curricular Activities

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8.4 Others

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9. **References** (List one referee from your church if possible)

Name of Referee	Position	Tel. No.
1.		
2.		
3.		

10. **Have you ever been found guilty of an offence in a court of law whether or not in Hong Kong?**

*(If there is no such record, please write NIL, if yes, please give details below.)*

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(Note: A criminal conviction or a record of disciplinary offence is not necessarily a barrier to employment)

**Declaration**

I understand that if I intentionally give any false information in this application form or withhold any material information, it will render me liable to disqualification for employment or to dismissal, if already employed.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**香港神託會培敦中學**  
**老師英語資歷調查表**

根據教統局的界定：凡持有以下任何一項資歷的教師亦可被確認為有能力以英語授課：-

1. 香港中學會考英國語文科(課程乙) C 級或以上；或在 2007 年或以後會考中取得 L3 級或以上；2012 年以後，香港中學文憑考試為英國語文科三級或以上
2. 在「國際英語水平測試制度」(學術領域) 取得第 6 級或以上；
3. 在香港高級程度會考「英語運用」科取得 D 級或以上；或在已取消的香港大學入學試「英語運用」科取得 D 級或以上；
4. 在已取消的香港高等程度會考英國語文科取得 C 級或以上；或在已取消的香港中文大學入學試英文科取得 C 級或以上；
5. 在英國普通教育文憑 (普通程度)(海外) 英文科取得合格或以上；
6. 在英國倫敦普通教育文憑考試英文科取得合格或以上；
7. 在英國劍橋大學普通教育文憑考試英文科 (作為第一語言/第二語言) 取得合格或以上；
8. 在「托福」試取得 210 分 (網上考試) 或 550 分 (筆試) 或以上；
9. 已符合「教師語文能力要求」(英文科)(只需要閱讀、寫作、聆聽、口語能力四部分)；或
10. 英國語言學會會員資格 (修讀與英語相關的課程)。
11. 香港中學會考英國語文科 (課程甲) 取得 A 級
12. 在「托福」Internet-based test (iBT) 試取得 78 分或以上

請各老師在被確認之英語資歷空格內加上 ✓ (可多於一項) :-

1	2	3	4	5	6	7	8	9	10	11	12

老師姓名：\_\_\_\_\_

日期：\_\_\_\_\_